

**FULL TIME CASE COORDINATOR  
FT # CC#1**

This is a full-time position, working **40 hours per week**. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

Position Description: The Community Services department supports adults with developmental disabilities living in Summit County in their own home or with a Shared Living family. Activities can include grocery shopping, meal planning, banking/budgeting, community inclusion, filing taxes, laundry, scheduling and attending medical appointments, ordering prescriptions and monitoring the individual's self-medication status. Maintaining an individual's benefits and acting as an individual's payee. As well as community inclusion and participation.

The position of Case Coordinator serves as a leadership role of the Interdisciplinary Team; to encourage and nurture empowerment of the individual to direct and construct his or her own life. The Case Coordinator serves to bring to accord members of this team; they act as monitor and facilitator of client services and program development; they act as an advocate to the individuals they serve in ensuring needs, desires and rights are upheld and respected.

**HOURS OF POSITION ARE:** This is a full time position, working 40 hours per week. The hours are typically Monday thru Friday; some weekend hours may be required.

**POSITION AVAILABLE: September 28, 2020**

**POSTED: September 1, 2020**

**FULL TIME DIRECT SUPPORT PROFESSIONAL-COMMUNITY SERVICES  
FT # DSP-CS#3**

This is a full-time position, working **40 hours per week**. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

Site Description: The Community Services department supports adults with developmental disabilities living in Summit County in their own home or with a Shared Living family. Activities can include grocery shopping, meal planning, banking/budgeting, community inclusion, filing taxes, laundry, scheduling and attending medical appointments, ordering prescriptions and monitoring the individual's self-medication status. As well as community inclusion and participation. Direct Support Professional-Community Services participate in an 6 week rotation of providing emergency crisis intervention services to all individuals in the Community Services Department. Additional compensation provided. Stipends of: \$50 per week and \$50 per holiday.

**DIRECT SUPPORT PROFESSIONAL-COMMUNITY SERVICES POSITION REQUIRES A  
SIGNIFICANT AMOUNT OF DRIVING WITH MILEAGE COMPENSATION**

**HOURS OF POSITION ARE:** This is a full time position, working 40 hours per week. The hours are typically Monday thru Friday with some evenings and weekends.

**POSITION AVAILABLE: IMMEDIATELY**

**POSTED: August 27, 2020**