

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

POSITION DESCRIPTION: This home is specifically designed to meet the unique needs of individuals with autism. Staff working in this home must be prepared to implement consistent daily routines for each individual, be aware of environmental stimulus and its effect on individuals both in the home environment and community, be willing to complete additional training specific to autism, and have good written and verbal communication skills as part of a staff habilitation team. Staff must embrace the approach of person-centered services.

Responsibilities include direct care services in line with prescribed Individual Plan (IP) goals, documentation of programs including self-care skills, and community integration with regular transportation needs. Physical assistance is needed for all daily operations in the home, including cooking, laundry, cleaning and grocery shopping. Staff will also be responsible for providing hands-on assistance with bathing, dressing and toileting for two of the residents of the home.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

**FULL-TIME HABILITATION SPECIALIST
EAST HOME
FT #E2 NV**

SITE DESCRIPTION: The East Ave. Home is an Ohio Department of Developmental Disabilities certified Supported Living Home operated by Ardmore, Inc. that specializes in services for individuals with autism. There are three adult men and one adult woman living in this home.

This is a full-time position, working 40 hours per week with complete insurance package including medical, dental, life and disability, vacation, sick time and personal days.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

HOURS OF THE POSITION ARE:

Sunday:	OFF
Monday:	OFF
Tuesday:	9:00 AM - 5:00 PM
Wednesday:	9:00 AM - 5:00 PM
Thursday:	9:00 AM - 5:00 PM
Friday:	9:00 AM - 5:00 PM
Saturday:	9:00 AM - 5:00 PM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: IMMEDIATELY

CONTACT PERSON: HUMAN RESOURCE MANAGER/GENERALIST

POSTED November 17, 2017

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

POSITION DESCRIPTION: Responsibilities include habilitation services to four individuals residing in the facility in line with Individual Plan (IP) goals, documentation of programs, logs, behavior management and socialization. Must assist clients with cleaning, household maintenance, run client activities and programs.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

**FULL-TIME HABILITATION SPECIALIST
MAPLEPARK HOME
FT #M2NV**

SITE DESCRIPTION: The Maplepark facility is an Ohio Department Developmental Disabilities certified Supported Living home operated by Ardmore, Inc. There are four (4) adult females in this home with ID.

This is a full-time position, working 40 hours per week. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

HOURS OF THE POSITION ARE:

Sunday:	12:00 AM-8:00 AM & 6:00 PM-12:00 AM
Monday:	12:00 AM-9:15 AM
Tuesday:	OFF
Wednesday:	OFF
Thursday:	OFF
Friday:	10:00 PM-12:00 AM
Saturday:	12:00 AM-8:45 AM & 6:00 PM-12:00 AM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: May 3, 2017

CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

POSTED: April 12, 2017

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

POSITION DESCRIPTION: Responsibilities include habilitation services to four individuals residing in the facility in line with Individual Plan (IP) goals, documentation of programs, logs, behavior management and socialization. Must assist clients with cleaning, household maintenance, run client activities and programs.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

**PART-TIME HABILITATION SPECIALIST
MAPLEPARK HOME
PT #M1NV**

SITE DESCRIPTION: The Maplepark facility is an Ohio Department Developmental Disabilities certified Supported Living home operated by Ardmore, Inc. There are four (4) adult females in this home with ID.

This is a part-time position, working 18 hours per week with paid vacation and sick time accrued on hours worked.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

HOURS OF THE POSITION ARE:

Sunday:	9:00 AM-6:00 PM
Monday:	OFF
Tuesday:	OFF
Wednesday:	OFF
Thursday:	OFF
Friday:	OFF
Saturday:	9:00 AM-6:00 PM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: IMMEDIATELY

**CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST
POSTED: August 28, 2017**



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To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

POSITION DESCRIPTION: This home is specifically designed to meet the unique needs of individuals with autism. Staff working in this home must be prepared to implement consistent daily routines for each individual, be consistently aware of environmental stimulus and its effect on individuals both in the home environment and in the community, be willing to complete additional training specific to autism, and have good written and verbal communication skills as part of a staff habilitation team. Staff must consistently embrace the approach of person-centered services to be successful in this environment. Staff responsibilities include direct care services in line with prescribed Individual Plan (IP) goals, documentation of programs including self-care skills, and community integration with regular transportation needs. Additionally, staff are responsible for all daily operations in the home, including cooking, laundry, cleaning and grocery shopping. Staff in this home will also be responsible for providing hands-on assistance with bathing, dressing and toileting for two of the residents of the home.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

**PART TIME HABILITATION SPECIALIST
NORTH ALLING HOME
PT #NA1 NV**

SITE DESCRIPTION: The North Alling Home is a certified Supported Living Home operated by Ardmore, Inc. and serving four (4) men in the severe to moderate range with Developmental Disabilities.

This is a part-time position, 29.5 hours per week; paid holidays; paid vacation and sick time accrued on hours worked.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

HOURS OF POSITION ARE:

Sunday:	12:00 AM-9:00 AM & 11:00 PM-12:00 AM
Monday:	12:00 AM-8:30 AM
Tuesday:	OFF
Wednesday:	OFF
Thursday:	OFF
Friday:	11:00 PM-12:00 AM
Saturday:	12:00 AM-9:00 AM & 11:00 PM-12:00 AM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: IMMEDIATELY

CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE ASSISTANT

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

POSITION DESCRIPTION: Responsibilities include direct care services for service recipient living in the homes in line with prescribed Individual Plan (IP) goals; Programming/instructions/support for individuals consists of monitoring and assisting with basic self-help skills and daily living skills; daily facility operations including cooking, menu planning, weekly grocery shopping, cleaning and laundry; providing community access and aid in making individual connections for inclusion; completion of all required documentation as prescribed by procedures; follow all agency policies and procedures; perform all responsibilities as identified in the position description and as assigned.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

**PART-TIME HABILITATION SPECIALIST
PALS/ANDERSON HOME
PT PALS #2NV**

SITE DESCRIPTION: The Anderson Home is a Supported Living home serving four (4) men in the mild to severe range of DD. Staffing pattern is maintained to provide continuous visual supervision during all waking hours and continuous auditory during overnights.

This is a part-time position working 28.5 hours per week with paid vacation and sick time benefits.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

Hours of the position are:

Sunday:	11:00 PM – 12:00 AM
Monday:	12:00 AM - 8:30 AM
Tuesday:	OFF
Wednesday:	OFF
Thursday:	3:00 PM – 9:00 PM
Friday:	2:00 PM – 9:00 PM
Saturday:	3:00 PM – 9:00 PM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: OCTOBER 22, 2017

CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

POSTED: September 22, 2016



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To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

POSITION DESCRIPTION: Responsibilities include direct care services for service recipient living in the homes in line with prescribed Individual Plan (IP) goals; Programming/instructions/support for individuals consists of monitoring and assisting with basic self-help skills and daily living skills; daily facility operations including cooking, menu planning, weekly grocery shopping, cleaning and laundry; providing community access and aid in making individual connections for inclusion; completion of all required documentation as prescribed by procedures; follow all agency policies and procedures; perform all responsibilities as identified in the position description and as assigned.

ARDMORE, INC. IS AN EQUAL OPPORTUNITIES EMPLOYER

**PART-TIME DIRECT SUPPORT PROFESSIONAL
PALS/ANDERSON HOME
PT #PALS 3NV**

SITE DESCRIPTION: The Anderson Home is a Ohio Department of Developmental Disabilities certified Supported Living home operated by Ardmore, Inc. serving four (4) men in the mild to severe range of DD. Staffing pattern is maintained to provide continuous visual supervision during all waking hours and continuous auditory during overnights.

This is a part-time position working 25 hours per week, sick time accrued on hours worked.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

Hours of the position are:

Sunday:	4:00 PM – 9:00 PM
Monday:	3:00 PM – 9:00 PM
Tuesday:	2:00 PM – 9:00 PM
Wednesday:	2:00 PM – 9:00 PM
Thursday:	OFF
Friday:	OFF
Saturday:	OFF

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: IMMEDIATELY

CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

POSTED: May 1, 2018

To provide an innovative array of services and supports to individuals with intellectual disabilities that will enhance their quality of life. To intentionally promote community inclusion and acceptance which will foster each individual's unique abilities to grow, learn and contribute to their community. Person-centered services that is responsive to the changing needs of the individual and family in a dynamic landscape of the service delivery system. Candidates should focus on individual choice and promote self-direction by developing opportunities for: learning; community participation; and good citizenship. All residential environments are required to be safe, integrated, and healthy to nurture a climate of teamwork, respect and accountability for all. To ensure a diligent stewardship of local, state, federal and donor fiscal resources by scrupulous management. Ardmore is an Ohio Department of Developmental Disabilities certified Supported Living, Individual Options (IO), and Level 1 waiver provider.

POSITION DESCRIPTION: This home was developed to meet the unique needs of children with autism. Staff working in this home must be prepared to implement consistent daily routines for each individual, be consistently aware of environmental stimulus and it's effect on individuals both in the home environment and in the community, be willing to complete additional training specific to autism, and have good written and verbal communication skills as part of a staff habilitation team. Staff must consistently embrace the approach of person-centered services to be successful in this environment. Physical aggression is likely to occur and staff must be prepared to intervene and implement Behavior Support Plans as directed. Staff responsibilities include direct care services inline with prescribed Individual Plan (IP) goals, documentation of programs including self-care skills, and community integration with regular transportation needs. Additionally, staff are responsible for all daily operations of the home including cooking, laundry, cleaning and grocery shopping.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

PFEIFFER HOME

PART TIME DIRECT SUPPORT PROFESSIONAL

PT #P1NV

SITE DESCRIPTION: The Pfeiffer Ave. Home is an certified Supported Living Home. Operated by Ardmore Inc. serving four young adult men with Autism and other Intellectual disabilities.

This is a Part-Time position working 30 hours per week with paid vacation and sick time benefits.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

HOURS OF THE POSITION ARE:

Sunday:	12:00AM-9:00AM & 11:00PM-12:00AM
Monday:	12:00AM-9:00AM
Tuesday:	OFF
Wednesday:	OFF
Thursday:	OFF
Friday:	11:00PM-12:00AM
Saturday:	12:00AM-9:00AM & 11:00PM-12:00AM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: FEBRUARY 11, 2018

**CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST
POSTED January 30, 2018**



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To provide an innovative array of services and supports to individuals with intellectual disabilities that will enhance their quality of life. To intentionally promote community inclusion and acceptance which will foster each individual's unique abilities to grow, learn and contribute to their community. Person-centered services that is responsive to the changing needs of the individual and family in a dynamic landscape of the service delivery system. Candidates should focus on individual choice and promote self-direction by developing opportunities for: learning; community participation; and good citizenship. All residential environments are required to be safe, integrated, and healthy to nurture a climate of teamwork, respect and accountability for all. To ensure a diligent stewardship of local, state, federal and donor fiscal resources by scrupulous management. Ardmore is an Ohio Department of Developmental Disabilities certified Supported Living, Individual Options (IO), and Level 1 waiver provider.

POSITION DESCRIPTION: This home is specifically designed to meet the unique needs of individuals with autism. Staff working in this home must be prepared to implement consistent daily routines for each individual, be consistently aware of environmental stimulus and its effect on individuals both in the home environment and in the community, be willing to complete additional training specific to autism, and have good written and verbal communication skills as part of a staff habilitation team. Staff must consistently embrace the approach of person-centered services to be successful in this environment. Staff responsibilities include direct care services in line with prescribed Individual Plan (IP) goals, documentation of programs including self-care skills, and community integration with regular transportation needs. Additionally, staff are responsible for all daily operations in the home, including cooking, laundry, cleaning and grocery shopping. Staff in this home will also be responsible for providing hands-on assistance with bathing, dressing and toileting for two of the residents of the home.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

**PART-TIME HABILITATION SPECIALIST
STULL AVENUE HOME
PT #S3NV**

FACILITY DESCRIPTION: The Stull Ave. Home facility is a certified Supported Living Home operated by Ardmore, Inc. and serving four (4) men in the moderate range of DD.

This is a part-time position, working 10.5 hours per week with paid vacation and sick time benefits.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

HOURS OF THE POSITION ARE:

Sunday:	OFF
Monday:	OFF
Tuesday:	OFF
Wednesday:	OFF
Thursday:	OFF
Friday:	6:00 PM-10:00 PM
Saturday:	10:30 AM-5:00 PM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: IMMEDIATELY

CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

POSTED February 15, 2018

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

POSITION DESCRIPTION: Responsibilities include direct care services for service recipient living in the homes in line with prescribed Individual Plan (IP) goals; Programming/instructions/support for individuals consists of monitoring and assisting with basic self-help skills and daily living skills; daily facility operations including cooking, menu planning, weekly grocery shopping, cleaning and laundry; providing community access and aid in making individual connections for inclusion; completion of all required documentation as prescribed by procedures; follow all agency policies and procedures; perform all responsibilities as identified in the position description and as assigned.

ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

**PART TIME DIRECT SUPPORT PROFESSIONAL
VINCENT HOME
PT #V1NV-R**

SITE DESCRIPTION: The Vincent facility is a certified Supported Living home and serving four (4) non-verbal men in the severe and profound range of DD. Staffing pattern is maintained to provide continuous visual supervision during all waking hours.

This is a part-time position, working 20 hours per week with paid vacation and sick time benefits.

**RATE OF PAY IS \$10.00 PER HOUR WITH VEHICLE
RATE OF PAY IS \$9.25 PER HOUR WITHOUT VEHICLE**

Hours of the position are:

Sunday: 8:00 AM-2:00 PM
Monday: OFF
Tuesday: OFF
Wednesday: OFF
Thursday: OFF
Friday: 4:00 PM-12:00 AM
Saturday: 5:00 PM-11:00 PM

REQUIREMENTS: High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

POSITION AVAILABLE: IMMEDIATELY

CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

UPDATED February 27, 2018