

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**Casework Specialists support adults with developmental disabilities living in Summit County in their own apartments or with a Shared Living Provider.**

**POSITION DESCRIPTIONS:** Casework Specialist(s) provides services to individuals living in their own apartments. Staff assists the individual with activities of daily living that may include: grocery shopping, meal planning, banking/budgeting, filing taxes, maintaining their apartment, laundry, socialization, scheduling and attending medical appointments, ordering prescriptions and monitoring the individual's self-medication status.

Casework Specialist(s) also acts as a support person to Ardmore Shared Living Providers and the individual in the home with weekly home visits as needed.

Casework Specialist(s) participate in an 7 week rotation of providing emergency crisis intervention services to all individuals in the Community Services Department.

**CASE WORK SPECIALIST POSITION REQUIRES A SIGNIFICANT AMOUNT OF DRIVING**

**COMMUNITY SERVICES  
PART TIME CASEWORK SPECIALIST  
PT # CWS 1**

**THE RATE OF PAY IS \$10.00 PER HOUR**

Part-Time benefits include paid vacation and sick time.

**HOURS OF POSITION ARE:** This is a part time position, working 25 hours per week. The hours are typically Monday thru Friday with some evenings and weekends.

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: November 4, 2017**

**CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE ASSISTANT**

**POSTED: October 11, 2017**