

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:**

In addition to all other responsibilities and performance indicators as identified in the Habilitation Specialist job description; this position exists to assist the Home Coordinator with the programmatic and operational functions relative to management of the assigned group home.

- Provides assistance with Operational Functions as assigned by the Home Coordinator.
- Provides assistance with Programmatic Functions as assigned by the Home Coordinator.
- Provides assistance with maintaining effective communication practices across network.
- All additional responsibilities and performance indicators of the QAHS are detailed in a position addendum, as well as the responsibilities and performance indicators of the Habilitation Specialist position (which remain in effect) will be completed within the regularly scheduled work week (as set forth in personnel procedure pp-4 conditions of employment – 'work schedules'). QAHS will not be permitted to incur overtime in order to complete the additional responsibilities.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**ADD-ON**

**NOB HILL QUALITY ASSURANCE DIRECT SUPPORT PROFESSIONAL (QADSP)  
MUST BE NOB HILL STAFF MEMBER**

**SITE DESCRIPTION:** You will find Nob Hill nestled in an Akron neighborhood off of Merriman Rd. The four women who live together are friendly and enjoy walking and talking with the neighbors. They also enjoy going dancing, being a part of Faith and Light, going to the surrounding metro parks, hosting parties and traveling. Two of the women are talented piano players. They also enjoy going to the library and local theater programs. While they do enjoy doing activities together, each of the ladies has interests of their own and expects support staff to help them meet up with friends in their community with those same interests.

**RATE OF PAY:** Augmented compensation includes: **\$1.00** increase to hourly rate of pay and pager stipend **\$10.00** per day for carrying the pager and a **\$50.00** stipend for carrying the pager on a holiday.

**HOURS OF THE POSITION ARE: AS SCHEDULED**

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE ASSISTANT

**POSTED: November 2, 2018**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:**

In addition to all other responsibilities and performance indicators as identified in the Direct Support Professional job description; this position exists to assist the Home Coordinator with the programmatic and operational functions relative to management of the assigned group home.

- Provides assistance with Operational Functions as assigned by the Home Coordinator.
- Provides assistance with Programmatic Functions as assigned by the Home Coordinator.
- Provides assistance with maintaining effective communication practices across network.
- All additional responsibilities and performance indicators of the QAHS are detailed in a position addendum, as well as the responsibilities and performance indicators of the Direct Support Professional position (which remain in effect) will be completed within the regularly scheduled work week (as set forth in personnel procedure pp-4 conditions of employment – 'work schedules'). QAHS will not be permitted to incur overtime in order to complete the additional responsibilities.

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**ADD-ON**

**PFEIFFER QUALITY ASSURANCE DIRECT SUPPORT PROFESSIONAL (QADSP)  
MUST BE PFEIFFER STAFF MEMBER**

**SITE DESCRIPTION:** Pfeiffer Ave is easy to find right off of E Market St. The four young men have lived together since they were children. Now in their 20's, they are very active and appreciate staff who can facilitate opportunities for them to share their interests with others. Swimming, hiking, baseball, dinosaurs, sports, baking treats and listening to music are some of their hobbies. Windemere Elementary School is nearby with a playground they enjoy swinging and shooting hoops at. Support staff can expect to be going with the young men to the Ellet Library, Chapel Hill mall and stopping by Circle K for a pop, University Park YMCA , UDS sports practices and Springfield Lake. One of the young men is an active member of his church, Shiloh Baptist, and participates in choir, special events and Sunday services each week. Promoting and lending support for the young men to spend time with their families is expected of the staff.

**RATE OF PAY:** Augmented compensation includes: **\$1.00** increase to hourly rate of pay and pager stipend **\$10.00** per day for carrying the pager and a **\$50.00** stipend for carrying the pager on a holiday.

**HOURS OF THE POSITION ARE: AS SCHEDULED**

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED: August 28, 2018**