

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Responsibilities include direct care services for the individuals residing in the home in line with prescribed Individual Plan (IP) goals; documentation of programs and services; teaching skill development including self-care and other skills of daily living; and providing transportation to ensure community access and integration. The home staff are responsible for all daily operations including cooking, laundry, cleaning and grocery shopping.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
COLLIER ROAD HOME  
FT #C3**

**SITE DESCRIPTION:** The Collier Road Home is a Supported Living home serving three (3) adult males and one (1) adult female.

This is a full-time position, working 40 hours per week. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

Paid sleep period from 11:00 PM. to 7:00 AM. is paid at the rate of **\$8.15** per hour

Any hours worked outside of the sleep period will be paid at the rate of **\$10.00**

**HOURS OF THE POSITION ARE:**

Sunday:	OFF
Monday:	OFF
Tuesday:	OFF
Wednesday:	10:00 PM-12:00 AM
Thursday:	12:00 AM-9:00 AM & 10:00 PM-12:00 PM
Friday:	12:00 AM-9:00 AM & 10:00 PM-12:00 PM
Saturday:	12:00 AM-4:00 PM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: February 26, 2017**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED February 22, 2017**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Responsibilities include habilitation services to four individuals residing in the facility in line with Individual Plan (IP) goals, documentation of programs, logs, behavior management and socialization. Must assist clients with cleaning, household maintenance, run client activities and programs.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
DEERWOOD HOME  
FT #D3**

**SITE DESCRIPTION:** The Deerwood facility is an Ohio Department Developmental Disabilities certified Supported Living home operated by Ardmore, Inc. There are four (4) adult females in this home.

This is a full-time position, working 40 hours per week. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

**RATE OF PAY IS \$10.00 PER HOUR**

**HOURS OF THE POSITION ARE:**

Sunday:	OFF
Monday:	3:00 PM-11:00 PM
Tuesday:	3:00 PM-11:00 PM
Wednesday:	3:00 PM-11:00 PM
Thursday:	3:00 PM-11:00 PM
Friday:	3:00 PM-11:00 PM
Saturday:	OFF

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED: April 5, 2017**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** This home is specifically designed to meet the unique needs of individuals with autism. Staff working in this home must be prepared to implement consistent daily routines for each individual, be aware of environmental stimulus and its effect on individuals both in the home environment and community, be willing to complete additional training specific to autism, and have good written and verbal communication skills as part of a staff habilitation team. Staff must embrace the approach of person-centered services.

Responsibilities include direct care services in line with prescribed Individual Plan (IP) goals, documentation of programs including self-care skills, and community integration with regular transportation needs. Physical assistance is needed for all daily operations in the home, including cooking, laundry, cleaning and grocery shopping. Staff will also be responsible for providing hands-on assistance with bathing, dressing and toileting for two of the residents of the home.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
EAST HOME  
FT #E2**

**SITE DESCRIPTION:** The East Ave. Home is an Ohio Department of Developmental Disabilities certified Supported Living Home operated by Ardmore, Inc. that specializes in services for individuals with autism. There are three adult men and one adult woman living in this home.

This is a full-time position, working 40 hours per week with complete insurance package including medical, dental, life and disability, vacation, sick time and personal days.

**RATE OF PAY IS \$10.00 PER HOUR**

**HOURS OF THE POSITION ARE:**

Sunday: OFF  
Monday: OFF  
Tuesday: 9:00 AM - 5:00 PM  
Wednesday: 9:00 AM - 5:00 PM  
Thursday: 9:00 AM - 5:00 PM  
Friday: 9:00 AM - 5:00 PM  
Saturday: 9:00 AM - 5:00 PM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON: HUMAN RESOURCE MANAGER/GENERALIST**

**POSTED July 19, 2017**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Staff must consistently embrace the approach of person-centered services and Positive Intervention Culture to be successful in this environment. In this home we provide services to a unique blend of young women. Three of these ladies' physical disabilities require assistance (by their direction) for self care, transportation and inclusion in the community. Staff are required to provide support to help them achieve their goals of education and independence.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
FERNWOOD HOME  
FT #FW1**

**SITE DESCRIPTION:** The Fernwood Ave. Home is a Supported Living home serving. There are three adult women living in this home.

This is a full-time position, working 40 hours per week. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time. Meals provided during work hours.

**RATE OF PAY IS \$10.00 PER HOUR**

**HOURS OF THE POSITION ARE:**

Sunday:	10:00 AM-3:00 PM
Monday:	3:00 PM-12:00 AM
Tuesday:	OFF
Wednesday:	OFF
Thursday:	7:00 AM-4:00 PM
Friday:	2:00 PM-12:00 AM
Saturday:	5:00 PM-12:00 AM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED December 29, 2016**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Staff must consistently embrace the approach of person-centered services and Positive Intervention Culture to be successful in this environment. In this home we provide services to a unique blend of young women. Three of these ladies' physical disabilities require assistance (by their direction) for self care, transportation and inclusion in the community. Staff are required to provide support to help them achieve their goals of education and independence.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
FERNWOOD HOME  
FT #FW6**

**SITE DESCRIPTION:** The Fernwood Ave. Home is a Supported Living home serving. There are three adult women living in this home.

This is a full-time position, working 40 hours per week. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

**RATE OF PAY IS ~~\$10.00~~ PER HOUR**

**HOURS OF THE POSITION ARE:**

Sunday:	OFF
Monday:	OFF
Tuesday:	12:00 AM-9:00 AM
Wednesday:	12:00 AM-9:00 AM
Thursday:	12:00 AM-7:00 AM
Friday:	12:00 AM-7:00 AM
Saturday:	12:00 AM-8:00 AM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED May 4, 2017**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Staff must consistently embrace the approach of person-centered services and Positive Intervention Culture to be successful in this environment. In this home we provide services to a unique blend of young women. Three of these ladies' physical disabilities require assistance (by their direction) for self care, transportation and inclusion in the community. Staff are required to provide support to help them achieve their goals of education and independence.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
FERNWOOD HOME  
FT #FW10**

**SITE DESCRIPTION:** The Fernwood Ave. Home is a Supported Living home serving. There are three adult women living in this home.

This is a full-time position, working 40 hours per week. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

**RATE OF PAY IS \$10.00 PER HOUR**

**HOURS OF THE POSITION ARE:**

Sunday:	OFF
Monday:	OFF
Tuesday:	3:00 PM-12:00 AM
Wednesday:	3:00 PM-12:00 AM
Thursday:	3:00 PM-11:00 PM
Friday:	3:00 PM-11:00 PM
Saturday:	6:00 PM-12:00 AM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED May 17, 2017**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Responsibilities include habilitation services to four individuals residing in the facility in line with Individual Plan (IP) goals, documentation of programs, logs, behavior management and socialization. Must assist clients with cleaning, household maintenance, run client activities and programs.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
HOWE ROAD SENIORS HOME  
FT #H9**

**SITE DESCRIPTION:** The Howe Road Senior Home is a Supported Living Home that specializes in services for individuals with developmental disabilities. There are two males and two females in this home. The senior home emphasizes community involvement and activities geared for senior citizens. One individual is hearing impaired and uses sign language.

This is a full-time position, working forty (40) hours per week with complete medical, dental, life and disability insurances, paid holidays, paid vacation and sick time.

**RATE OF PAY \$10.00 PER HOUR**

**Hours of the position are:**

SUNDAY:	12:00 AM-10:00 AM & 10:00 PM-12:00 AM
MONDAY:	12:00 AM-10:00 AM
TUESDAY:	4:00 PM-10:00 PM
WEDNESDAY:	OFF
THURSDAY:	OFF
FRIDAY:	OFF
SATURDAY:	12:00 AM-10:00 PM & 10:00 PM-12:00 AM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: AUGUST 27, 2017**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED August 10, 2017**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Responsibilities include habilitation services to four individuals residing in the facility in line with Individual Plan (IP) goals, documentation of programs, logs, behavior management and socialization. Must assist clients with cleaning, household maintenance, run client activities and programs.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL-TIME HABILITATION SPECIALIST  
NOB HILL HOME  
FT #NB2**

**SITE DESCRIPTION:** The Nob Hill Home is a certified Supported Living Home operated by Ardmore, Inc. serving senior citizens with developmental disabilities.

This is a full-time position, working forty (40) hours per week with complete medical, dental, life and disability insurances, paid holidays, paid vacation and sick time.

**RATE OF PAY \$10.00 PER HOUR**

**Hours of the position are:**

SUNDAY:	OFF
MONDAY:	OFF
TUESDAY:	2:00 PM-10:00 PM
WEDNESDAY:	2:00 PM-10:00 PM
THURSDAY:	2:00 PM-10:00 PM
FRIDAY:	2:00 PM-10:00 PM
SATURDAY:	1:00 PM-9:00 PM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: July 26, 2017**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED July 20, 2017**





*building community  
and empowering people  
with disabilities*

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**POSITION DESCRIPTION:** This home was developed to meet the unique needs of children with autism.

Staff working in this home must be prepared to implement consistent daily routines for each individual, be consistently aware of environmental stimulus and its effect on individuals both in the home environment and in the community, be willing to complete additional training specific to autism, and have good written and verbal communication skills as part of a staff habilitation team. Staff must consistently embrace the approach of person-centered services to be successful in this environment. Physical aggression is likely to occur and staff must be prepared to intervene and implement Behavior Support Plans as directed. Staff responsibilities include direct care services inline with prescribed Individual Plan (IP) goals, documentation of programs including self-care skills, and community integration with regular transportation needs. Additionally, staff are responsible for all daily operations of the home including cooking, laundry, cleaning and grocery shopping.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**PFEIFFER HOME**

**FULL TIME HABILITATION SPECIALIST**

**FT #P3**

**SITE DESCRIPTION:** The Pfeiffer Ave. Home is an Supported Living Home. that specializes in services for children with autism. There are four males in this home ages 17 - 23.

This is a Full-Time position working 40 hours per week. Complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time.

**THE RATE OF PAY IS \$10.00 PER HOUR**

**HOURS OF THE POSITION ARE:**

Sunday:	7:00AM-3:00PM
Monday:	2:30PM-10:30PM
Tuesday:	2:30PM-10:30PM
Wednesday:	OFF
Thursday:	OFF
Friday:	3:00PM-11:00PM
Saturday:	7:00AM-3:00PM

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: JULY 19, 2017**

**CONTACT PERSON:** HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST

**POSTED July 10, 2017**

To provide an innovative array of services and supports with individuals with developmental disabilities that enhance their quality of life, promote community inclusion and acceptance and foster each individual's unique ability to grow, learn and contribute to community. Services that are innovative and uniquely responsive to the changing needs of the individual and family within the changing landscape of the service environment. Maintain a person-centered focus where individual choice and self-direction guide services; developing opportunities that promote learning, community participation and good citizenship; promote and maintain environments that are safe, integrated, healthy, foster a climate of teamwork, respect and accountability for all; ensuring diligent stewardship of local, state, federal and donor fiscal resources. Ardmore is Ohio Department of Developmental Disabilities certified as Supported Living, Individual Options (IO) and Level One Provider.

**POSITION DESCRIPTION:** Responsibilities include direct care services for service recipient living in the homes in line with prescribed Individual Plan (IP) goals; Programming/instructions/support for individuals consists of monitoring and assisting with basic self-help skills and daily living skills; daily facility operations including cooking, menu planning, weekly grocery shopping, cleaning and laundry; providing community access and aid in making individual connections for inclusion; completion of all required documentation as prescribed by procedures; follow all agency policies and procedures; perform all responsibilities as identified in the position description and as assigned.

**ARDMORE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

**FULL TIME HABILITATION SPECIALIST**

**VINCENT HOME**

**FT #V4**

**SITE DESCRIPTION:** The Vincent facility is a certified Supported Living home and serving four (4) non-verbal men in the severe and profound range of DD. Staffing pattern is maintained to provide continuous visual supervision during all waking hours.

This is a full-time position, working 40 hours per week, with complete medical, dental, life and disability insurances; paid holidays; paid vacation and sick time accrued on hours worked.

**RATE OF PAY IS \$10.00 PER HOUR**

**HOURS OF THE POSITION ARE:**

Sunday:	4:00 PM-12:00 AM
Monday:	4:00 PM-12:00 AM
Tuesday:	4:00 PM-12:00 AM
Wednesday:	4:00 PM-12:00 AM
Thursday:	4:00 PM-12:00 AM
Friday:	OFF
Saturday:	OFF

**REQUIREMENTS:** High School diploma or equivalency i.e., GED Ohio Driver's License, car, insurance and good driving record (no more than 4 points). Preferred: experience with DD population; BA or related course work desired

**POSITION AVAILABLE: IMMEDIATELY**

**CONTACT PERSON: HUMAN RESOURCE MANAGER/ HUMAN RESOURCE GENERALIST**